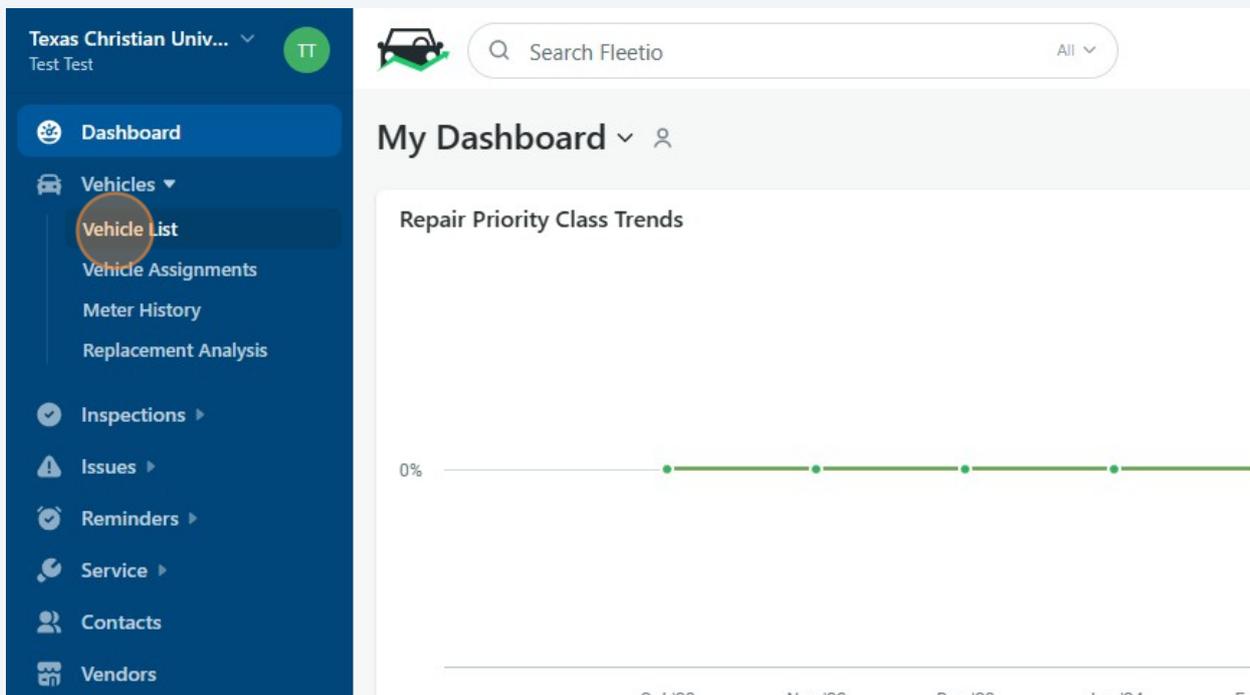


Vehicle Inspection Report

1 Navigate to <https://fleetio.com>

2 Click "Vehicle List"



3 Option 1: Type the number or name of the vehicle.

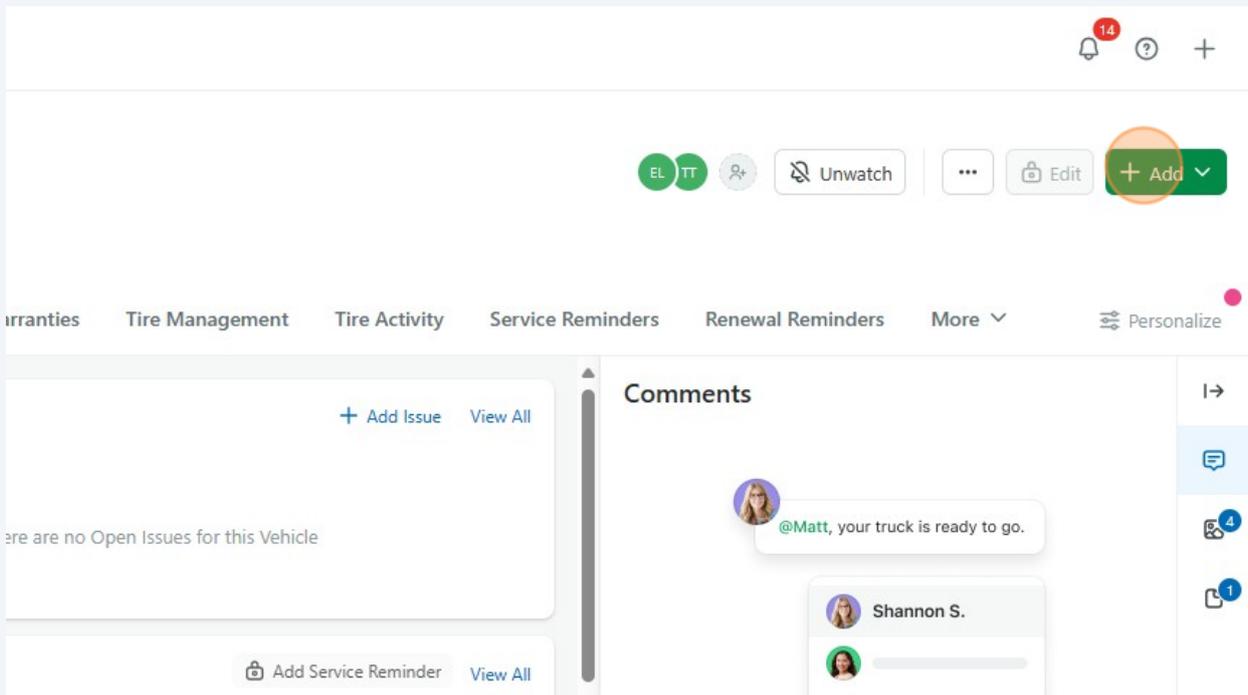
The screenshot shows a search interface for vehicles. The search bar contains the number '315'. Below the search bar, the results are categorized into 'VEHICLES', 'ISSUES', and 'SERVICE REMINDERS'. The 'VEHICLES' section highlights 'VEH-0315' as 'Active - 2018 / CHEVROLET / SUBURBAN - Facilities / Custodial Services - 1GNSKGKC4JR136977'. The 'ISSUES' section shows 'VEH-0315 - Windshield Cracked' with status '#11 - Open' and reported by 'Test Test' on 'Mar 10, 2024'. The 'SERVICE REMINDERS' section lists three items: 'Cabin Air Filter Replacement' (Feb 11, 2025), 'Transmission Fluid Drain & Refill' (Feb 11, 2034), and 'Spark Plugs Replacement' (Feb 11, 2034). A navigation hint at the bottom reads: 'Use ↑ ↓ to navigate, enter to select, esc to dismiss, and / to activate search.'

4 Option 2: Click the vehicle directly from the vehicle list.

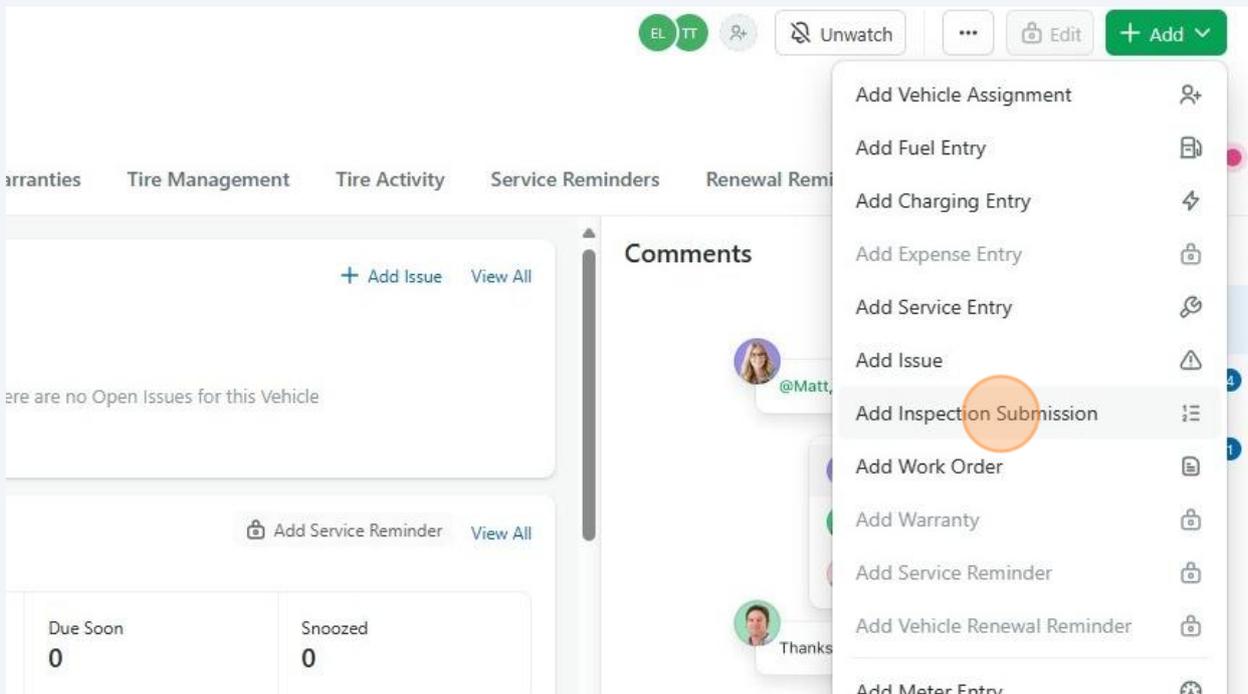
The screenshot shows a sidebar menu on the left with options like 'Service', 'Contacts', 'Vendors', 'Fuel & Energy', and 'Places'. The main area displays a table of vehicles. The vehicle 'VEH-0315' is highlighted with an orange circle. The table contains the following data:

<input type="checkbox"/>	CAR	VEH-0246	2015	CLUB CAR	Carryall 710 LSV	5J5LC22B0GA618467
<input type="checkbox"/>	CAR	VEH-0247	2015	CLUB CAR	Carryall 710 LSV	5J5LC22B7GA618496
<input type="checkbox"/>		VEH-0262	2016	CHEVROLET	MALIBU	1G1ZJ5SU1GF281193
<input type="checkbox"/>		VEH-0296	2019	CHEVROLET	COLORADO	1GCGSCEN4K1314794
<input type="checkbox"/>		VEH-0313	2022	CLUB CAR	Carryall 700 LSV	A5CUBB2DHNA30765
<input type="checkbox"/>		VEH-0315	2018	CHEVROLET	SUBURBAN	1GNSKGKC4JR136977

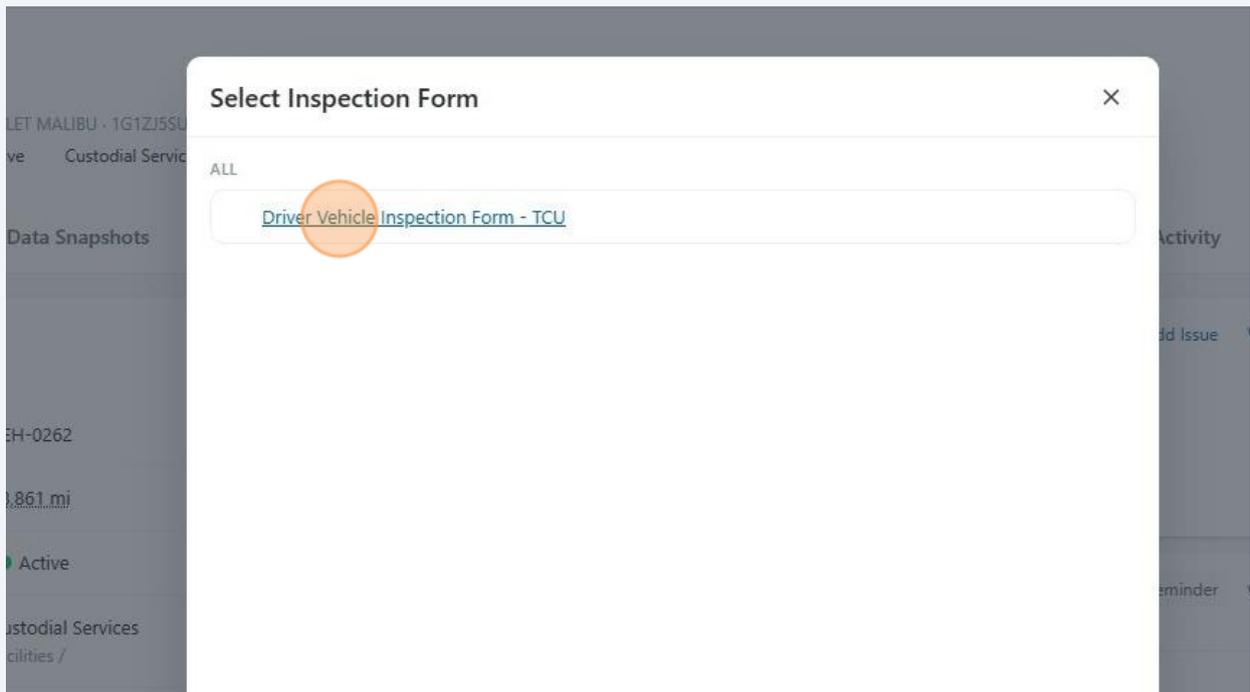
5 Click "Add"



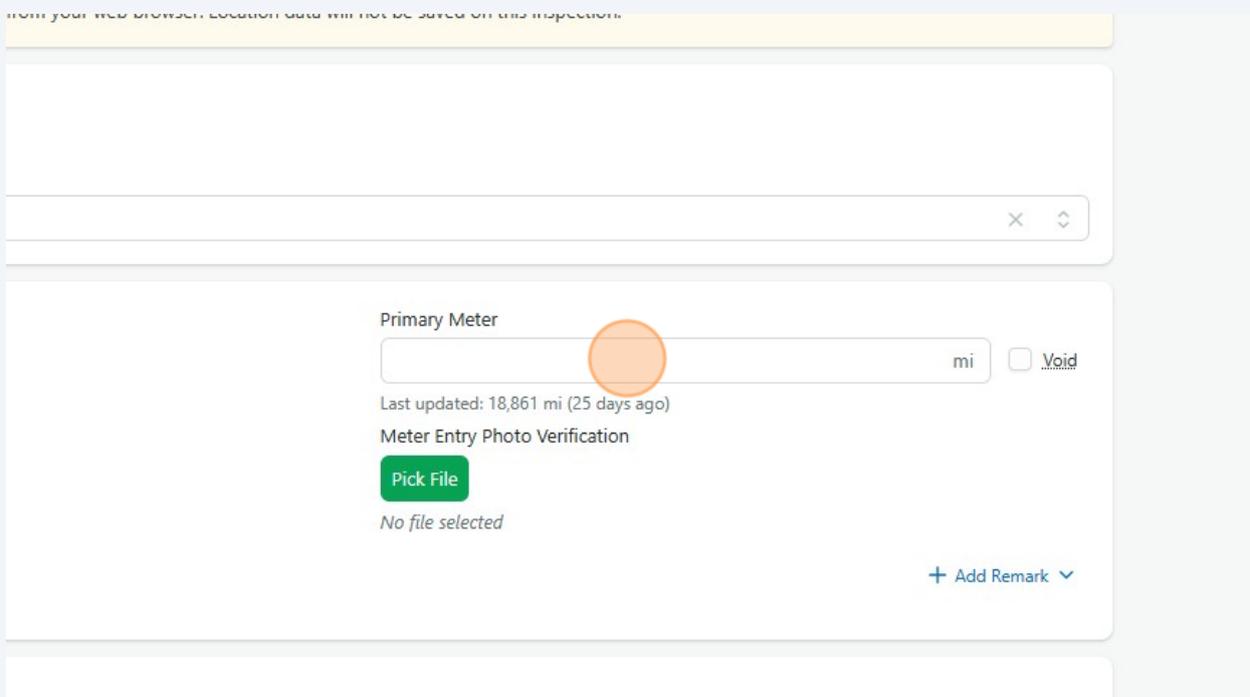
6 Click "Add Inspection Submission"



7 Click "Driver Vehicle Inspection Form - TCU"



8 Enter the vehicle mileage in the "Primary Meter" field.



9

Take one photo of the vehicle exterior and an exterior photo of each of the four sides. Attach photo matching the appropriate description.

Item Checklist

Interior Cleanliness *

Take a photo of the interior

Pick File

Or drop file here

No file selected

Exterior Condition - Front *

Photo of Vehicle Front

View Instructions

Pick File

Or drop file here

No file selected

Exterior Condition - Driver's Side *

Photo of Vehicle Driver's Side

View Instructions

Pick File

Or drop file here

No file selected

10

Test the functionality of each component and mark Pass or Fail.

Horn *	<input checked="" type="radio"/> Pass	<input type="radio"/> Fail	+ Add Remark ▾
Windshield and Wipers/Washers *	<input type="radio"/> Pass	<input type="radio"/> Fail	+ Add Remark ▾
Rear Vision Mirrors *	<input type="radio"/> Pass	<input type="radio"/> Fail	+ Add Remark ▾
Lighting Devices and Reflectors *	<input type="radio"/> Pass	<input type="radio"/> Fail	+ Add Remark ▾

11 Click "Add Remark" to add a comment or photo..

The screenshot shows a mobile application interface with a list of four items. Each item has a status indicator (radio button) for 'Pass' (selected) and 'Fail'. To the right of each status indicator is a blue '+ Add Remark' button with a dropdown arrow. The third item's '+ Add Remark' button is highlighted with an orange circle, and a dropdown menu is open below it, showing two options: 'Add Comment' with a speech bubble icon and 'Add Photo' with a camera icon. Below the dropdown menu is another '+ Add Remark' button. The background is a light gray gradient.

12 Select the vehicle condition from the dropdown options.

The screenshot shows a 'Sign-Off' form in a mobile application. At the top, there is a header with 'WHEELS AND TIRES' and status indicators for 'Pass' and 'Fail'. Below this is a section titled 'Sign-Off'. It contains a 'Vehicle Condition OK *' label with a subtext 'This must be checked if there are no defects.' and a checkbox that is currently unchecked. Below this is a 'Reviewing Driver's Signature *' label and a text input field with a placeholder 'Type your name to sign'. A yellow 'Sign' button is positioned to the left of the input field. At the bottom left of the form is a 'Cancel' button.

13 Type to sign your name.

Pass Fail + Add Remark ▼

No Issues + Add Remark ▼

Sign Type your name to sign + Add Remark ▼

Save Inspection

14 Click "Save Inspection"

+ Add Remark ▼

No Issues + Add Remark ▼

Sign Type your name to sign + Add Remark ▼

Save Inspection