

Student Responsibility

- ☐ Grant Access to Others: *Designate parents or others access to view and pay the student financial account.*
- ☐ Complete all Financial Aid steps for loans and scholarships. *Any questions, contact Financial Aid finaid@tcu.edu 817-257-7858*
- ☐ Complete the Student Financial Agreement task
- ☐ Understand the Estimated Charges
- ☐ Become familiar with the Student Account portal: **Current Account Summary** (most up to date information)
- ☐ Enroll in Direct Deposit for refunds
- ☐ Watch for monthly reminders of Minimum payments due on the 1st of each month starting Aug. 1st (Fall) and Jan. 1st (Spring)
- ☐ Pay in Full or Payment Plan Option
 - ☐ **Option 1** – Pay in Full
 - ☐ 20% paid by Aug. 1st (Fall) and Jan. 1st (Spring)
 - ☐ Balance paid by Sept. 1st (Fall) and Feb. 1st (Spring)
 - ☐ **Option 2** – Payment Plan \$100 enrollment fee per semester
 - ☐ Automatically enrolled if balance is not paid in full by Sept 1st (Fall) and Feb 1st (Spring)
- ☐ Dewar Tuition Insurance: automatically enrolls students, **deadline to opt out is the 1st day of class each semester.** *Please see the link below to obtain information on the plan <https://finance.tcu.edu/accounting-financial-services/student-financial-services/index.php#accd23e112-dewar-tuition-refund-plan>*
- ☐ Student Health Insurance: Undergraduate students enrolled for 9 hours or more are automatically enrolled and **must submit a valid waiver annually** to opt out at <https://haylor.com/college/tcu/>
Please see the links for deadline dates and additional information. <https://healthcenter.tcu.edu/insurance/>
- ☐ Payment Options: student portal, authorized user portal, online at tcu.edu, USPS, Tracking, in office-Cash (*exact change*) or check
- ☐ Payments from Third-Parties: email thirdparty@tcu.edu with your name, TCU ID number and agency information
- ☐ Frequently check the Tasks/holds on your account

Parent Responsibility

- ☐ Granted Access email: *follow steps to log into Authorized User portal (Student must setup Authorized User access)*
- ☐ Remind Student to Complete all Financial Aid steps for loans and scholarships. *Any questions, contact Financial Aid finaid@tcu.edu 817-257-7858*
- ☐ Obtain your Authorized User PIN in the Authorized User Access tile in your portal (*be ready to provide the student ID number and your PIN to obtain details on account*)
- ☐ Become familiar with the Student Account portal: **Current Account Summary** (most up to date information)
- ☐ Watch for monthly reminders of Minimum payments due on the 1st of each month starting Aug. 1st (Fall) and Jan. 1st (Spring)
- ☐ Pay in Full or Payment Plan Option
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- ☐ Student Health Insurance: Undergraduate students enrolled for 9 hours or more are automatically enrolled and **must submit a valid waiver annually during Fall semester** to opt out at <https://haylor.com/college/tcu/>
Please see the links for deadline dates and additional information. <https://healthcenter.tcu.edu/insurance/>
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